

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

April 29, 2020

11 a.m. – 12 p.m.

WEBEX

Council in Attendance:

Ahmed Al-Kaisy (Engineering)
Christopher Livingston (Architecture)
Brock Smith (Agriculture)
Dennis Aig (Arts)
Lisa Davis (Letters & Science)
Tena Versland (Education)
James Becker (Health & Human Development)
Michael Brody (Faculty Senate)
Craig Ogilvie (Dean of The Graduate School)
Susan Kollin (Letters & Science)
Sara Mannheimer (Library)
Marc Giullian (Business)
Que Vo (International Programs)

Also in Attendance:

Lauren Cerretti (Graduate School)

Absent:

Sobia Anjum (Student Representative)
Wade Hill (Nursing)

Meeting started at 11:04 am on WebEx

April 15, 2020 minutes

- Motion to approve made by Versland, 2nd by Davis, unanimously passed

Announcements

- **Faculty Senate Update (Brody)**
 - Meeting next week for the last time this term
 - President and Provost will be there giving a “view” of what might happen over the summer
 - Council welcome to join meeting to listen in, Wednesday at 3:10pm
 - Reconstitution Committee has been meeting and FS chair/Co have been sitting in
 - Fall may be a blended semester with some face to face and some online instruction
 - Hopeful that second session this summer will be pilot/testing of modalities of offering classes
 - Issues/concerns around students entering and leaving buildings/classes, cleaning classrooms, plexi-glass barriers between lecturer and students, etc. A lot being discussed

- Faculty should be thinking about back-ups should they get sick
- Discussion of students being grouped into “pods” to attend classes, limiting electives
- Committee will likely meet weekly throughout the summer
- Bradford Watson is FS chair-elect and will attend UGC next year as Dr. Brody becomes FS chair
- Q: what is current talk about residential life?
 - If students must be housed in singles, it would be a major concern for university
 - Concern if students are living on campus but attending classes online, students could have more free time, more unstructured time, and could be strain
- A lot of decisions will be made at the governor’s level and by OCHE

Old Business

New Business

- **ELED-CERT, Certificate in Educational Leadership, proposal (Livingston)**
 - Tena Versland gave a brief overview of proposal
 - 15 credit graduate certificate
 - MSU Billings (MSU_B) has an endorsement to be special ed supervisor and they don’t offer all the courses they need for the degree; their students take classes at MSU
 - Cert is way to track the MSU_B students who come through and better advise them
 - Q: how does this help you track them?
 - Our admissions cycle is more static (previously MSU_B students would jump into classes mid-year or etc) and therefore Dept of Ed can control flow of students and prevent students from taking courses out of order
 - 15 of their 23 credits are taken here instead of MSU_B
 - Work as stackable credential for students not yet ready for MEd in Ed Leadership (must have 3 years teaching exp before entering program) or to enroll in MEd C&I; all courses can be used in MEd in Ed Lead or C&I
 - All courses already offered, no need for development or instructors
 - Q: would students be earning two certificates with these credits? One here and one there?
 - Not exactly: one cert from MSU and an “endorsement” from MSU_B
 - Q: Who is advisor? How does it work?
 - Tena Versland is advisor and curriculum is already determined, advising duties minimal
 - Q: all online?
 - Blended, some on-campus requirement but mostly online
 - Final comments? Or would anyone make motion to approve?
 - Livingston moves to approve, Al Kaisy 2nd, unanimous pass
- **MHS-CERT, Certificate in Mental Health Support, proposal (Livingston)**
 - Through HHD department, 12 credit graduate certificate

- Anticipated start in summer 2021
- Would like more info in the description of the demand and how it was determined; enrollment projection
 - It's possible this program could pay for itself
- Will ask them to add credit loads to course descriptions
- Will ask to explain clearly that courses need to be developed
- Q: What does needing additional resources for oversight mean?
 - Funds requested (\$7k annually) for management, advising, student concerns (page 6)
 - What does this mean? What would it pay for? Who would be doing this?
- Some agreement that information is general rather than specific, learning outcomes could be enhanced
 - Agreement that proposal needs more learning outcomes details
- Q: Does Dean Ogilvie have more info on this?
 - Dean Ogilvie has known about department's wish to develop since fall but doesn't have any additional info on program proposal
 - Knows department asked for development funds and encouraged Provost that if funds are to be released, they should be released to programs that would generate additional students at MSU
- Q: Can any of these courses be used toward the Counseling MS? Would likely be attractive to students.
- Livingston will send questions and concerns to proposers for revisions, can review program again in the fall; asks Council to email him if more questions or comments
- **Certificate policy draft (Versland)**
 - Dean Ogilvie will review over summer and advise any new cert proposers of this policy
 - Will vote on policy in fall
 - Wants to discuss cert credits being used in master's degrees in fall
- **UGC Chair (Ogilvie)**
 - Council thanks Dr. Ahmed Al Kaisy for his years of service (2018-2020) and welcomes Christopher Livingston to Chair position
 - Dean Ogilvie invites those interested in vice chair to contact Chris
 - Will vote on vice chair in fall

Adjourned at 12:05 pm.

Next scheduled meeting – Fall TBD