

PCOSUW Executive Committee meeting

Agenda February 8, 2018

2-3pm, 731 LJH

Present: Brett Gunnink, Becca Belou, Elizabeth Danforth, Jyl Shaffer, Tracy Sterling, Chatanika Stoop, Celia O'Connor, Yvonne Rudman, and guest Leila Sterman.

1. Welcome.
2. Improving Communication: Guest Leila Sterman, Co-chair of Women's Faculty Caucus. Sterman updated the Commission on Caucus activities planned for AY18 which included participation in the strategic planning charette, discussion of P&T, and establishing a writing group and book group. Since the Women's Faculty Caucus represents about 41% of MSU's 560 faculty and turnout for meetings is slim, the Commission suggested leveraging Advance and Caucus activities by combining efforts with the Commission. Sterman will meet with the Caucus for a brain storming session for a 2019-2018 program. To ensure there will be topics of interest to all, STEM and humanities issues and topics will be addressed. Cross-linking Caucus and Commission web pages and including broader involvement of women on campus- faculty, professional, classified and students - were also suggested.
3. Approve Minutes. Danforth moved, Sterling seconded. Unanimous vote to approve.
4. Planning for Full Commission Meeting on March 28th.
Belou and Gunnink will meet with the President prior to the 28th to discuss a prospective meeting agenda and to get her recommendations for Commission chair-elect; input and approval for Commission 125th Events, including the Cap on Cancer football game and MSU's History of Extraordinary Ordinary Women website and events. They will also inquire about the diversity officer position, description and timeframe.
5. Sub-committee reports and annual report prep. (Discussions ran long so the remainder of meeting topics were not covered.)
 - a. Assessment – Jessi Smith
 - b. Communications – Yvonne Rudman
 - c. Nominations – Tracy Sterling
 - d. Policy – Jyl Shaffer
 - e. Recognition – Betsy Danforth
 - f. 125th Event – Nika Stoop
6. Upcoming schedule with reps from Full Commission to learn more about their efforts around diversity, equity and inclusion and identify how the Commission can assist (at Executive Committee meetings)
 - a. 2017/2018 Semester Guests, 2-2:30pm
 - i. 11/9/17 CEDAW – Jan Strout and Lauren Gette-King

- ii. 1/11/17 Legal Counsel – Kellie Peterson and Communications – Tracy Ellig
 - iii. 2/8/17 Women’s Faculty Caucus – Leila Sterman
 - iv. 3/8/17 Graduate Students – Stephanie Wilson
 - v. 4/12/17 Women’s and Gender Studies – Kristen Intemann
 - vi. 5/10/17 Family Advocates – Bridget Kevane/Sara Rushing
- b. Future Date:
- i. VOICE Center – Alanna Sherstad
 - ii. Center for Faculty Excellence – Marilyn Lockhart
 - iii. DISC – Ariel Donohue
 - iv. Faculty Senate – Julia Haggerty & Abbie Richards
 - v. Staff Senate - Sylvia Sparkman
 - vi. Professional Council – Yvonne Rudman
 - vii. Human Resources – Cathy Hasenpflug
 - viii. MSU Great Falls – Mary Kay Bonilla
 - ix. MSU Billings – Jennifer Lynn
 - x. MSU Northern – Darlene Sellers
 - xi. Department Heads – John Paxton
 - xii. Deans – Brett Gunnink
 - xiii. Extension – Carrie Ashe
 - xiv. ASMSU – Micah McFeeley

7. Other Business?

Next Meeting: March 8, 2018, 2-3 pm, 325 LJH