

## Chart to Determine Tenure Credit Dates and Years of Formal Review for Tenurable Faculty

I. Hire Date is	II. Tenure Credit Date	AY21-22	AY22-23	AY23-24	AY24-25	AY25-26	AY26-27	AY27-28	AY28-29	AY29-30	AY30-31	AY31-32	AY32-33	AY33-34	AY34-35
1/1/2021-12/31/2021	FY=7/1/21 AY=8/16/21	1	2	3 (RET)	4	5	6 (TEN)								
1/1/2022-12/31/2022	FY=7/1/22 AY=8/16/22		1	2	3 (RET)	4	5	6 (TEN)							
1/1/2023-12/31/2023	FY=7/1/23 AY=8/16/23			1	2	3 (RET)	4	5	6 (TEN)						
1/1/2024-12/31/2024	FY=7/1/24 AY=8/16/24				1	2	3 (RET)	4	5	6 (TEN)					
1/1/2025-12/31/2025	FY=7/1/25 AY=8/16/25					1	2	3 (RET)	4	5	6 (TEN)				
1/1/2026-12/31/2026	FY=7/1/26 AY=8/16/26						1	2	3 (RET)	4	5	6 (TEN)			
1/1/2027-12/31/2027	FY=7/1/27 AY=8/16/27							1	2	3 (RET)	4	5	6 (TEN)		
1/1/2028-12/31/2028	FY=7/1/28 AY=8/16/28								1	2	3 (RET)	4	5	6 (TEN)	
1/1/2029-12/31/2029	FY=7/1/29 AY=8/16/29									1	2	3 (RET)	4	5	6(TEN)

### Normal Tenure Credit Date (TCD) and Formal Review Dates

- Find the calendar year of the employee's start date in Column I (the left-most column).
- The tenure credit date is indicated in Column II. Faculty hired before January 1 in any fiscal year, have their TCD set back to the preceding July or August.  
Faculty hired after January 1 have their TCD set forward to the coming July or August
- Reviews for retention are conducted during Fall semester of the 3<sup>rd</sup> year of creditable service. To determine this, find the number 3 (3 RET) in the row with the appropriate TCD and read to the top of the column.
- Reviews for tenure are conducted during the 6<sup>th</sup> year of creditable service. To determine this, find the number 6 (6 TEN) in the row with the appropriate TCD and read to the top of the column.

### Tenure Credit Date (TCD) and Formal Review Dates with Years of Credit toward Tenure

- Find the calendar year of the employee's start date in Column I (the left-most column).
- Go to year "1" in that row. Add the number of years of credit toward tenure to 1. (Example: 3 years of credit – 3+1=4.)
- Go up the column to that number (i.e., 4). Read to the left to Column II and select the July date for FY appointments or the August date for AY appointments.
- Retention Reviews: Faculty awarded 1 or 2 years of credit towards tenure are reviewed for retention in the 4<sup>th</sup> year of creditable service. Find the TCD in Column II, read across the row to year 4 and then read up to the fiscal year. Faculty awarded 3 year toward tenure are reviewed for retention and tenure at the same time.
- Tenure Reviews: Reviews for tenure are conducted during the 6<sup>th</sup> year of creditable service. To determine this, find the number 6 (6 TEN) in the row with the appropriate TCD and read to the top of the column.