

Research Council Minutes
Tuesday, November 14, 2017
3:30pm – 5:00pm
Animal Bioscience Building 138

VOTING:

Reijo Pera, Renee

Arlitsch, Kenning

Beamish, Rollin

Bekkerman, Anton

Cloninger, Mary

Gee, Regina

June, Ron

Kinion Elizabeth

Peyton, Brent/Robin Gerlach

Ruff, William

Thorsen, Andreas

Walk, Seth

Wiedenheft, Blake

NON-VOTING:

Hoo, Karlene

Leist, Terry

VPSS rep: Mitchell, Jim

Mokwa, Bob

Schmidt, Leslie

Sheehan, Jerry/Jonathan Hilmer

Singel, David

I. Call to Order

II. Approval of Minutes: October 10, 2017

- Approved

III. Pre-Award Services

- Sandy Sward, Micaela Young and Elizabeth Brock provided an update for Pre-Award Services
 - Proposals written, received and opened has steadily grown
 - Proposal Timeline
 - I. 72 Hour Rule –
 - Please have proposals submitted into the ePCF system 72 hours before submission deadline to ensure a proper proof reading and editing period is completed to avoid close calls.
 - Helps improve flow and efficiency in the office, especially during higher volume periods
 - II. There was a discussion about if a hard deadline would work.
 - Faculty members would need to see the benefit of the Pre-Award Services
 - I. Many people do their best work from the pressure of the deadline
 - Perhaps a compromise for certain grants such as large, multi-university grants could work
 - Perhaps having certain parts of the grant due by the 72 Hour deadline would be better than having all components of the grant due.
 - Proposal Services is an option you elect into.
 - I. What We Do:
 - Finding Funding for Research
 - The Research Network
 - Planning and Coordinating your Submission
 - Document Development and Finalization

- Proposal Submission Assistance
- Limited Submissions
- II. Planning and Coordination Your Submission
 - Creating of timelines and checklists
 - Delegating documents to team members
 - Organizing team meetings
 - Coordination with Fiscal Managers for submission day
- III. Document Development and Finalization
 - Upload approved, edited documents to submission systems
 - Help correct errors and validate packages
 - Provide fiscal managers package for final approval and submission
- IV. Went through attached handouts
 - Limited Submissions Email
 - Research Funding Opportunities
 - Research Publications

IV. Space Policy Update

- John How provided an update to the new Space Policy:
 - 54 comments were received during the comment period. Those are being reviewed and discussed.
 - Space metrics will not be in this draft of the policy, but they are in the works and should be reviewed by the Research Sub-Committee on December 15th.
 - An update of the metrics will be given to Research Council when ready.
 - This draft of the Space Policy should be approved in January.

**Next Meeting December 12th, 2017, 3:30pm,
President's Conference Room**

